



2023-2024 SAMPLE PARENTAL AGREEMENT

Please read carefully before initialing or signing:

Initials	
	We have read the current Registration Handbook (found online) and agree to the policies set forth by High Country Christian Academy.
	We acknowledge High Country Christian Academy's Statement of Faith (found in the Registration Handbook.)
	We are current members of High Country Home Educators.
	We will pay the application fee & tuition in full at time of registration. We understand there are no refunds once our application has been submitted and full payment will be required.
	We understand that enrollment is complete only after we have submitted a completed curriculum plan for the school year, a copy of the last administered achievement test scores or evaluation results (for students entering grades 4-12), and paid all tuition and fees.
	We will have a minimum of 172 days of study this school year. This can be attained from July 1 of the current year to June 30 of the next year.
	We understand that home schooling means the majority of schoolwork is performed at home.
	Our child's academic program will include reading, writing, speaking, math, history, civics, honor and use of the flag, the Constitution of the United States, literature, and science at a grade appropriate level.
	We are responsible for the detailed records of our student's work and will submit Quarterly Progress Reports by the following dates: October 10-1st quarter, January 15-2nd quarter, April 10-3rd quarter, July 5-4th quarter. This will include grades for each course. A late fee of \$10 will be charge for not submitting Quarterly Reports by the due date.
	We understand that if a Quarterly Report is not received for two consecutive quarters, our child becomes inactive and enrollment is suspended. There is a \$25 reactivation fee and all records need to be completed before reactivation.
	We need to keep a copy of the confirmation email of each Quarterly Report for our own records.
	High School Only -- We will complete a Completed Course of Study (CCS) for our student at the end of the school year for final verification and for the transcript record. There will be a \$25 administrative fee assessed if the CCS is not completed by July 5. The HCCA staff must close out the current school year to open registration for the next school year. Parents only have access to one school year at a time.
	High School Only -- We will submit a 3rd party transcript by the end of the school year if our student has taken any concurrent courses through a private or public high school, correspondence course, or a college.
	We will have our student who is enrolled in grades 3, 5, 7, 9, and 11 tested or evaluated and will submit the results to HCCA.
	We will change our information in the HCCA Parent Portal, if our address, phone number, or email address changes during the school year.
	We will notify HCCA <i>prior</i> to transferring our children to another school or moving out of the area to determine our options with HCCA.

Parent(s) Signatures _____

Date ____/____/____